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16 AUG 1976

MEMORANDUM FOR: Chief, Management and Assessment Staff, DDA

FROM : James H. McDonald
Director of Logistics

SUBJECT : DDA Compliance With Presidential Management Initiatives

REFERENCE : Multiple Adse Memo dtd 11 Aug 76 fr C/MAS/DDA,
same subj

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1. To confirm your telephone conversation with [redacted] on Thursday, 12 August, we offer the following as an efficiency evaluation subject under the Presidential Management Initiatives program:

"Until fairly recently, the copier management function was the responsibility of one component while certain micrographic production activities were performed in the Printing and Photography Division (P&PD) of the Office of Logistics. Both functions are now centralized in P&PD and it is believed that further efficiencies can be realized if those remaining micrographic activities, still dispersed throughout the Agency, can be centralized in P&PD. We see some possible personnel savings but we also see better management of the fast-growing micrographics program by having it centralized in P&PD which is the Agency's main micrographics processing facility."

2. With regard to the DCI-level management objective requested in paragraph 3 of the referent, we offer that which was submitted with our FY 1977 objective statements memorandum dated 16 July. For your convenience, it is repeated below:

Prepare an action plan for the managing, staffing, and locating of a micrographics system: seek the endorsement and support of Agency components which perform graphic arts or related functions.

/s/ James H. McDonald

James H. McDonald

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